

## Submission Terms and Conditions

### 1. Application of Submission Regulations

The following terms and conditions (the “Terms”) apply to submissions related to the “JET Arigato Campaign” (the “Campaign”) administered by the Council of Local Authorities for International Relations (“CLAIR”). In CLAIR’s administration of this campaign, CLAIR may sign a commission work to a contractor, in which case both entities will be referred to collectively as the “Administrative Agency.”

### 2. Submission to the Campaign

- (1) The submitter must obtain permission from all third parties viewable in the submitted photos and/or videos.
- (2) The submitter must only submit files which he or she owns the copyrights to.
- (3) By providing a submission, the submitter agrees from the time of submission to abide by the Campaign Terms and the Terms of Service of YouTube, Twitter, and Facebook, (the “Campaign’s SNS channels”).
- (4) The submitter agrees that the submitted file as well as all associated information will be made viewable via the Campaign’s SNS channels, and the JET Programme website and, upon conclusion of the Campaign, be used by CLAIR for the promotion of the JET Programme. The submitter agrees to the submission material being edited for use in a video to be shown at the JET Programme 30<sup>th</sup> Anniversary Ceremony and for later viewing on the JET Programme website.

### 3. Actions of the Administrative Agency

The Administrative Agency will review the submissions, examine the eligibility of the submissions based on the criteria set by the Terms and the length of the submission, and, in the absence of any prohibited material, upload the submission to one or multiple channels in the Campaign’s SNS channels.

In doing so, the Administrative Agency will inform the submitter via e-mail to the effect that his or her submission is either “approved,” “approved and uploaded,” or “prohibited from use in the Campaign due to failure to obtain approval”.

By making a submission to the Campaign, the submitter consents that, in the case the Administrative Agency ascertains that the submitter has committed a prohibited action, the Administrative Agency retains the right to, through its sole discretion, delete any of the submitter’s comments and/or uploaded data without notice to the submitter.

The submitter also agrees that, even in cases where the prohibited material is not

clearly defined, the Administrative Agency may delete any of the submitter's comments and/or uploaded data without notice to the submitter when the Administrative Agency deems it necessary.

The submitter agrees that, in the following cases, the Administrative Agency retains the right to save, declassify, and provide any of the data uploaded by the submitter to the Campaign, information about the submitter's actions in participating in the Campaign, and any records of said actions, including all information associated to the actions of the submitter (including the corresponding submitter's personal information, the submitter's account information, any other information related to the submitter's participation in the Campaign, and any network information such as IP addresses and time stamps confirmed by the Administrative Agency):

- Cases designated by law.
- Cases in which it is necessary to protect the life, health, and property of an individual.
- Cases in which it is necessary to support the wellbeing of children.
- Cases where there is a necessity to cooperate with a third party including a national organisation, local public body, or a party consigned to work by the former two, wherein contacting the submitter to receive approval may pose an impediment to the work designated by law of the aforementioned parties.
- Cases in which the Administrative Association has deemed it necessary in order to respond to protests about actions that infringe on the rights of a third party.
- Any other case in which the Administrative Association deems it necessary in administering the Campaign.

The submitter agrees not to contest any of the actions of the Administrative Agency including the deletion of uploaded data or comments.

#### 4. Prohibited Material Associated with Uploaded Material

The following actions related to the submitter's participation in the Campaign and uploaded files are prohibited.

- (1) Acts prohibited by law as well as actions that aid, abet, solicit, coerce, or promote acts prohibited by law.
- (2) Acts that induce an extreme burden on the Campaign's server.
- (3) Acts that hinder the administration of the Campaign or any other acts deemed inappropriate by the Administrative Agency.
- (4) Acts that impede the participation of other submitters in the Campaign.
- (5) Acts that damage the reputation, social credibility, likeness, or that infringe upon the copyrights, trademarks, and rights of privacy, publicity, portraiture,

other intellectual property rights, or any other rights of any person or entity (including all cases designated by law or with recognised legal precedent).

- (6) Acts considered to be harassment, intimidation, or slander to other submitters.
- (7) Use of language associated with discrimination against any ethnicity, religion, race, gender, or age group.
- (8) Acts that solicit, induce, or promote suicide, mass suicide, self harm, or illegal drug use.
- (9) Any sale, auction, payment, or similar action that is unauthorised by the Administrative Agency.
- (10) Acts unauthorised by the Administrative Agency with the aim of soliciting chain or spam mail, or advertising or publicising a service or product.
- (11) Acts of forgery or fraud through the impersonation of another individual, company, or organisation.
- (12) Acts that disrupt or violate public order and common morality.
- (13) Acts designed to induce the unintentional viewing of a video via falsehoods or misinformation.
- (14) Acts that run counter to the spirit of the Campaign.
- (15) Any other acts similar to those listed above.

## 5. Submission Guidelines

Submissions must meet the following conditions to be accepted:

- (1) The submitted file must be of the designated format (see item 2).
- (2) a. The designated format of video submissions must be files with extensions of .MOV, .MPEG4, .AVI, .WMV, .MPEGPS, .FLV, .3GPP, or WebM. For more details please refer to the [YouTube Help page](#).  
b. The designated format of audio submissions must be files with extensions of .ASX, .WM, .WMA, .WMX, .WAV, .MP3, .M3U, or AAC.  
c. The designated format of photo submissions must be files with extension .JPEG.
- (3) The submitted audio file or video must, as a general rule, have either English Audio or Japanese Audio.
- (4) The submitted audio file or video must be no more than 20 seconds in length.
- (5) The submitted text messages must, as a general rule, be either in Japanese or English and be no longer than 70 English words or 200 Japanese characters in length.
- (6) The submitted file must not contain any of the prohibited material designated in Article 4 “Prohibited Material Associated with Uploaded Material.”

In the case when all of the above conditions have been met, the Administrative Agency will, through its own decision, proceed to upload the submitted files to the Campaign’s SNS channels. If any of the above conditions are violated, the submission will become invalid. In addition, the submitter agrees that the

Administrative Agency retains the right to not upload submissions.

#### 6. Disclaimer

In using the Campaign SNS channels, the Administrative Agency cannot guarantee the submitter the accuracy, legality, morality, currency, or appropriateness (including the appropriateness of the categories) of the material posted to the Campaign SNS channels.

The Administrative Agency will bear absolutely no responsibility for any damage, direct or indirect, that results from accessing the Campaign SNS channels or JET Programme Homepage, failing to be able to access the Campaign SNS channels or JET Programme Homepage, using links directed from the Campaign SNS channels or JET Programme Homepage, or failing to be able to use the links directed from the Campaign SNS channel or JET Programme Homepage.

In the case any of the provisions of the Rules are violated by either the submitter or another participant in the Campaign, the Administrative Agency is exempt from all claims, lawsuits, and other legal actions from the submitter.

In addition, the Administrative Agency will bear no responsibility in cases of dispute with a submitter regarding data packet fees incurred through participation in the Campaign.

#### 7. Use of Submitted Information

The submitter agrees to the use of the information submitted to the Campaign as the submitter's "nickname" to be used in the Campaign.

#### 8. Applicable Law and Language of the Terms

These Terms are applicable under Japanese law, and shall be subject exclusively to the jurisdiction of the court of first instance of the Tokyo District Court. The items of the Campaign and these Terms will be displayed and interpreted in Japanese. (The English translation of the Terms is a provisional translation only and is not subject to legal interpretation.)

#### 9. Copyright of Uploaded Movies

The copyrights to the movies uploaded to the Campaign belong to the submitter. However, a portion of these copyrights (reproduction rights, screening rights, right to preserve integrity, and right to adapt) are recognised to be subdivided with CLAIR.